



Letters of Intent to Apply

If after reviewing the draft RFA for the i3 grant proposal, you are interested in partnering with us on this grant, we invite you to submit a letter of support, signed by the principal of your school and the district superintendent, with recommended guidelines below. Should funding be received, a final RFA will be issued at a later date and schools will be selected through that application process.

Recommended Guidelines:

- Write the letter on school letterhead.
- Have both the Superintendent and the Principal of the school sign the letter.
- State that the school (include the name and location) has reviewed the Kentucky Center for Mathematics' draft RFA for the Investing in Innovation Grant, **intends to apply should funding be received**, and would be an eligible candidate.
- Include a description of the school's student demographics, noting the following:
 - Designation as a Title 1 school or a rural school
 - % Free and reduced lunch percentage
 - % ELL
 - % Special Education
 - Ethnicities (by %)
- State what your school hopes to accomplish with the funding, i.e., how the grant proposal fits with your CSIP, plans to implement KSI/RtI, plans to transition to the new standards, etc.

Letters may be addressed to Kirsten Fleming at the Kentucky Center for Mathematics, Northern Kentucky University, 305 Founders Hall, Highland Heights, KY 41099 and submitted via email to kcm@nku.edu . We will need to receive your letter by **July 11, 2011** in order to include it in the i3 grant application.

Thank you for your interest!